

Tips to Create Your Event

Collaborate

Gather a group of people who are interested in helping you and that have a mixture of skills that will help with putting on an event.

People like friends, family, school groups, teachers, local youth workers, sports coaches and community leaders are a good start.

Having some local experts act as mentors can be helpful if you need specific expertise.

Event ideas:

Fundraiser for a local organisation

Open mic event for local youth artists

Competitions: art, film, songwriting, poetry

Mural painting

Fun/Run/Walk event

Amazing Race competition

Quiz night

MasterChef: Youth Edition

Steps



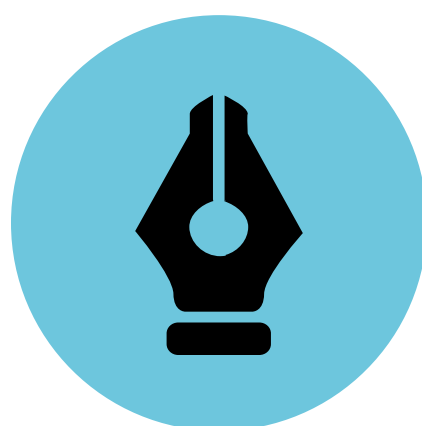
#1

Develop

What's the name of your project?

What would you like to achieve?

Who do you want this event to benefit?



#2

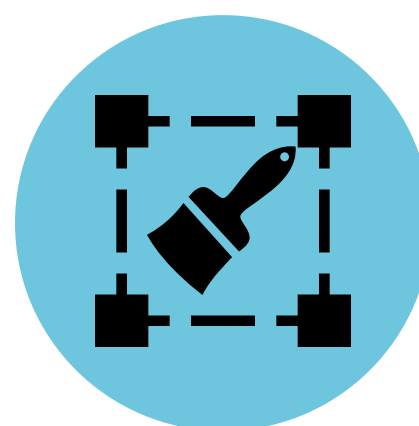
Plan

How will you achieve this?

Put together a task list and budget.

What research can you do about other similar events?

What is your timeframe?



#3

Design

Draw your ideas out - a blueprint for the day.

Are there any other collaborators that can support you in the lead-up or at the event?

Are you designing any resources?



#4

Promote

Who would you like to attend?

Who would you like to invite?

Who is your target audience?



Congratulations!

Your plan is in action! We are super excited to hear all about it! Remember to keep us in the loop by contacting us at youthweek@arataiohi.org.nz or online at Facebook @YouthWeek or Twitter @YouthWeek.